Department of Agriculture and Fisheries

**Prohibited matter or restricted matter
permit plan**

*Biosecurity Act 2014*

**Important information for applicants**
A permit plan must accompany an application for a prohibited matter or restricted matter permit given to the chief executive to provide information about how the applicant proposes to deal with the prohibited matter or restricted matter, the subject of the proposed permit.

Under section 213 of the *Biosecurity Act 2014*, the permit plan must:

* identify potential biosecurity risks likely to arise because of the proposed dealing with the prohibited or restricted matter under the permit
* state the ways that the applicant intends to minimise the biosecurity risks
* contain other information prescribed under a regulation.

Section 116 of the *Biosecurity Regulation 2016* provides that a permit plan for prohibited matter or restricted matter must also contain information about:

* how the prohibited matter or restricted matter will be contained to manage biosecurity risks
* whether the prohibited matter or restricted matter will be transported and the method of transport
* the scope and nature of dealings with the prohibited matter or restricted matter
* how theft of the prohibited matter or restricted matter will be dealt with
* how escape or accidental release of the prohibited matter or restricted matter will be dealt with
* the persons who will deal with the prohibited matter or restricted matter under the permit
* how and when the prohibited matter or restricted matter will be disposed of or destroyed before the term of the permit ends.

 **Part A - Applicant details**

|  |  |
| --- | --- |
| Applicant name |  |
| Corporation name*(if applicable)* |  |
| Facility address |  |
| Phone number  |  |
| Email address |  |
| This permit plan relates to an application for a: |
|[ ]  scientific research (prohibited matter) permit |
|[ ]  controlled dealings (prohibited matter) permit |
|[ ]  biological control permit for restricted matter |
|[ ]  commercial use permit for restricted matter |
|[ ]  scientific research (restricted matter) permit |
|[ ]  educational use permit for restricted matter |
| in relation to each type of biosecurity matter. |

**Part B - Permit plan**

**Important information for applicants**

The following template can be used by restricted matter or prohibited matter permit applicants to satisfy the legislative obligations, or the applicant may provide these details in another form (e.g. if these details form part of the research plan, the research plan may be provided).

This permit plan plays a significant role in the outcome of your application. It is important to provide as much information and detail as possible.

|  |  |
| --- | --- |
| **🗴 NOT acceptable** | **🗸 Acceptable** |
| * Dot points responses
* Mention examples of documents and don’t include them as attachments.
 | * Complete sentences
* Include as much information as possible, this permit plan is limitless
* Include attachments and list them in Part C.
 |

The following information is provided in accordance with section 213 of the *Biosecurity Act 2014* (the Act) and section 116 of the *Biosecurity Regulation 2016* (the Regulation).

1. What are the potential biosecurity risks likely to arise because of the proposed dealing with the prohibited matter or restricted matter under the permit (section 213(2) (a) of the Act)?
2. What are the ways in which the applicant for the permit intends to minimise the biosecurity risks (section 213(2) (b) of the Act)?
3. How will the prohibited matter or restricted matter be contained so as to manage the biosecurity risks (section 116 (a) of the Regulation)?
4. Will the prohibited matter or restricted matter be transported? If yes, what is the method of transportation to be used (section 116 (b) of the Regulation)?
5. What is the scope and nature of the proposed dealings with the prohibited matter or restricted matter (section 116 (c) of the Regulation)?
6. How will theft of the prohibited matter or restricted matter be dealt with (section 116 (d) of the Regulation)?
7. How will any escape or accidental release of the prohibited matter or restricted matter be dealt with (section 116 (e) of the Regulation)?
8. Please list the persons who are likely to, or will deal with the prohibited matter or restricted matter under the permit (section 116 (f) of the Regulation).
9. If the prohibited matter or restricted matter will be disposed of or destroyed before the term of the permit ends, how and when the prohibited matter or restricted matter will be disposed of or destroyed (section 116 (g) of the Regulation)?

**Part C - Attachments**

|  |
| --- |
|[ ]  No, I have NOT attached any documents.  |
|[ ]  Yes, I have attached documents and listed them below. |
|  | **Please list the attached document here** |
|  |  |

**Part D - Declaration**

# **Privacy statement**

The Department of Agriculture and Fisheries is collecting this information; so that the chief executive may assess and grant or refuse the application for a restricted matter/prohibited matter permit.

This information will only be accessed by authorised employees within the Department of Agriculture and Fisheries. Your information will not be disclosed to any other parties unless authorised or required by law.

The *Biosecurity Act 2014* (section 231) requires that the chief executive must keep a register of prohibited and restricted matter permits. The register must contain the following three particular items for each permit:

* The name of the permit holder;
* The term of the permit and its expiry date; and
* The type of permit.

The *Biosecurity Act 2014* (section 231(3)) requires that the register of prohibited and restricted matter permits must be published on the department’s website, [www.daf.qld.gov.au](http://www.daf.qld.gov.au) showing the three particular items.

**Declaration**

The particulars provided in this permit plan and any information associated with this permit plan are true and correct to the best of my knowledge and I have taken reasonable steps ensure their accuracy and completeness.

You must sign this permit plan before submitting, or it will be returned to you.

|  |  |
| --- | --- |
| Applicant name |  |
| Signature |  |
| Date |  |